

Our Customised
**EXECUTIVE
DIPLOMA
PROGRAMME**
FACT SHEET





Welcome to our **CUSTOMISED** Executive Diploma Programme

The UCSI Extension Executive Diploma: An experience-based learning programme designed to provide lifelong learning. The modular approach, designed by corporate practitioners, targets working adults in developing their talents and enhancing their knowledge, skills and competencies at their workplace in order to face challenges. Our team of professional consultants will work with your management team to develop a CUSTOMISED and EFFECTIVE programme specifically targeted to address your competency gaps. The programme can also be seen as an effort of appreciation towards your long-serving staff, thus upholding staff COMMITMENT and LOYALTY.

For the **PARTICIPANTS**

Upon completion of the UCSI Extension Executive Diploma programme, participants should be able to:

1. Enhance and apply their knowledge and competencies, and be able to continuously contribute in their organisation.
2. Understand the theoretical foundations of relevant subjects and develop required knowledge and skills in their chosen fields.
3. Apply knowledge with maximum impact in their current and future careers.
4. Add value to the challenging tasks ahead.
5. Demonstrate strong confidence in their work or areas of specialisation.
6. Be part and parcel of the value team in enhancing productivity and profitability.

For **YOUR ORGANISATION**

1. The UCSI Extension Diploma programme supports the Learning and Growth initiatives of the organisation. We help organisations develop their employees in a systematic and integrated manner to meet their specific requirements and needs.
2. Organisational Learning and Growth are met.
3. An organisational 'Learning Environment' culture breeds readiness.



- 4. The focus on education and learning will place employees in a better position to take up workplace challenges, and thus, help their organisations grow and have the cutting edge in the marketplace.
- 5. More knowledgeable and competent employees are key assets of any organisation as they determine the future of the organisation in terms of survival, growth and competitiveness in the market.

Programme Eligibility

- Passed Sijil Pelajaran Malaysia (SPM) with at least THREE (3) credits in any subject.
- Minimum FIVE (5) years working experience.
- A special admission interview will be conducted for those with less than THREE (3) SPM credits.

How do we DELIVER?

Programme Structure

Participants are required to complete the programme in 13 months:

- 1. Ten (10) months - 10 core subjects - one per month.
- 2. Three (3) months – Project Paper and Presentation.

The chart below shows a sample programme structure that Extension developed and implemented with a multi-national client. **The programme structure can be CUSTOMISED to optimise your organisational needs and the goals of your Talent Management Programme.**

Module Structure	Assessment Methods	Timeframe
Ten (10) core subjects	Assignment: 60% (case studies/individual assignments) Examination: 40%	Ten (10) months
*Student Portfolio and Final Project Paper	Student Portfolio : 100% Final Project Paper: 100%	Three (3) months
Periodic Presentation	There will be periodic presentations by participants to top management upon completion of Module 4 and Module 12.	



Mode of Study

Classes will be held once a week on every Saturday or Sunday from 10.00am to 5.00pm at UCSI University or other facilities preferred by your organisation.

The schedule below gives you a preview of the timetable of a programme:

Date	Day	Time	Venue	Module
17/07/2011	Sunday	10.00am-5.00pm	UCSI University, Terengganu	Module 1 Managing Innovative Manufacturing
24/07/2011	Sunday	10.00am-5.00pm		
31/08/2011	Sunday	10.00am-5.00pm		
07/08/2011	Sunday	10.00am-5.00pm		
14/08/2011	Sunday			Examination & Assignment
11/09/2011	Sunday	10.00am-5.00pm	UCSI University, Terengganu	Module 2 Strategic Management (features Blue Ocean Strategy)
18/09/2011	Sunday	10.00am-5.00pm		
25/09/2011	Sunday	10.00am-5.00pm		
02/10/2011	Sunday	10.00am-5.00pm		
09/10/2011	Sunday			Examination & Assignment

Mode of Delivery

Classes will be conducted by our professional and experienced facilitators and industry experts. Class discussions, case studies, assignments and examinations are based on current industry issues, best practices and innovations. This is to ensure participants are engaging value-added knowledge and skills for your organisational growth.

How we can **WORK TOGETHER**

The Fee is RM 8,200 (registration fee of RM 200) per participant at a minimum of 20 participants within Klang Valley. The cost involved in this tailored programme is based on specific requirements and needs from your organisation. An MOU will be signed upon agreement to commence the program. All our programmes are in line with Executive Diploma Guidelines set by the Malaysian Qualifications Agency (MQA).

Total fee is claimable under the HRDF SBL KHAS Scheme (subject to terms and conditions).

Let's hear from you NOW!

Our team of professional consultants is always ready to discuss how our CUSTOMISED Executive Diploma Programme can help your organisational growth.

We can be reached through:

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